#### FOR OFFICIAL USE ONLY

# The Director of Central Intelligence Washington, D.C. 20505

National Intelligence Council
National Intelligence Officer for Warning

Sample

26 May 1988

Koeller

-Mr.-Michael-B--Donley

Senior Director, White House Situation Support Staff National Security Council Staff

Dear Mr. Donley:

Welcome to the Washington Area Operations Center Chiefs' Conference. This is the first conference of this type in some years; your presence and that of your colleagues are testimony to the need for such gatherings.

Purposes for the conference are several: to examine new concepts in warning and current operations from a substantive standpoint; to discuss new technologies for assisting us in performing both our common and our unique missions; to review current operating procedures and proposed revisions; and, of course, to get to know each other better and to establish even more effective lines of communication among and between us.

The conference will be	You are scheduled to be billete	d at
Quarters 3, Room 4. We will	provide you an agenda upon arrival	The
next two pages contain inform	nation about your conference colleagues.	

I ask you to pay particular attention to the final page. We need your feedback before planning any follow-on conferences. Your comments on this conference and ideas for future gatherings are essential. Equally important, we need to ensure information about you is correct so that we can continue to correspond with you. There will be time at the end of the conference to complete the information requested. Please take a few moments for thoughtful review.

We in the Office of the National Intelligence Officer for Warning will do everything possible to make this conference a productive one for you. Two members of my staff are here for just that purpose. Please seek them out if you have questions, comments, or concerns.

Let's enjoy, contribute, listen, and learn from each other!

Sincerely,

Charles E. Allen NIO for Warning

STAT

## FOR OFFICIAL USE ONLY

## Conference Participants

Last	First	Department/Agency	
Allen	Charles E.	National Intelligence Council	÷
Axtell	Shirley F.	Department of Defense	
Baker	Kenneth E.	Department of Defense	
		National Intelligence Council	STAT
		National Intelligence Council	
Casciano	John P.	United States Air Force	
Clarke	Richard A.	Department of State	
D 1	W! -1 1 D	National Security Agency	STAT
Donley	Michael B.	National Security Council Staff	
Ermarth	Fritz W.	National Intelligence Council	
Fazio	V. James	Department of State	
Fort	Randall M.	Department of the Treasury	
Gillespie, Jr.	Paul H.	United States Army	
Guenther	John J.	United States Marine Corps	
Handel	Thomas H.	United States Navy	СТАТ
		National Security Agency	STAT
Lales	Tananh D	DCI Intelligence Community Staff	
Lake	Joseph E.	Department of State	
Lebras	Paul J.	National Security Council Staff	OT 4 T
		National Security Agency	STAT
		National Warning Staff	STAT
Prather	T armanaa U	Central Intelligence Agency Office of the Joint Chiefs of Staff	
	Lawrence H.		
Reynolds Rubino	Frank L.	Central Intelligence Agency	
Kubino Seliskar	Jerry	Department of Justice	
Serrskar.	John L.	Defense Communications Agency	STAT
Verga	Peter F.	Defense Intelligence Agency White House Military Office	SIAI
verga	rever r.	will be house military office	

FOR OFFICIAL USE ONLY

## FOR OFFICIAL USE ONLY

## Organizations Represented

Department/Agency	Name	
National Security Council Staff	Michael B. Donley Paul J. Lebras	
White House Military Office	Peter F. Verga	
Department of State	Richard A. Clarke Joseph E. Lake V. James Fazio	
Department of the Treasury	Randall M. Fort	
Department of Justice	Jerry Rubino	
Department of Defense	Shirley F. Axtell Kenneth E. Baker	
Office of the Joint Chiefs of Staff	Lawrence H. Prather	
United States Army	Paul H. Gillespie, Jr.	
United States Navy	Thomas H. Handel	
United States Air Force	John P. Casciano	
United States Marine Corps	John J. Guenther	
Defense Communications Agency	John L. Seliskar	
DCI Intelligence Community Staff		
National Intelligence Council	Fritz W. Ermarth Charles E. Allen	
National Warning Staff		*
Central Intelligence Agency	Frank L. Reynolds	
Defense Intelligence Agency		
National Security Agency		

STAT

**STAT** 

**STAT** 

STAT STAT

FOR OFFICIAL USE ONLY

## **CONFERENCE QUESTIONNAIRE**

	e review the infeges or additions:	ormation below to er	nsure its accu	racy. Please	make nec-	٠,
	tor, White House curity Council Sta	e Situation Support St aff	aff			
Your Outside	e Phone: 395-73	10 Secure:				
Your Social	Security Number	r (for certification):				
We w	vill appreciate yo	our comments below:				
Good points	about this conf	erence:				
Shortfalls at	oout this confere	ence:				
Recommend	lations for future	conferences:				
	,					
Reco	mmended freque	ency of conferences (	circle):			,
Monthly.	Quarterly	Semi-Annually	Annually	Biannually		
Reco	mmended length	n of conferences (circ	le):			
Half-Day	One Day	Three Days	Week	Other		

STAT

THANK YOU!